

INFORMATION

Contact

405.350.8937

jbeal@cityofyukonok.gov

Entry Fees: \$50 for 10' X 10'

Confirmation letters will be mailed as applications are received and reviewed. Entry fees will be returned to applicants not accepted.

Applications will be accepted until 10:00 a.m. on Friday, October 9, 2015 or until all spaces are full.

Cancellations must be made no later than to Friday, October 16, 2015 to receive a refund. No exceptions.

All display panels, etc. will be furnished by exhibitor. One 8' rectangular table may be set up for you at an additional cost of \$5.00. Electricity is available for an additional \$5.00. Each exhibitor will be provided two chairs for each space.

Exhibitors must check in upon arrival to receive location assignment.

Set up times are:

4:00 – 7:00 p.m. on Friday, November 6 or between 7:00 – 8:30 a.m. on Saturday, November 7.

Vendors are asked to park in the rear of the building to allow parking for patrons.



PUMPKIN HARVEST CRAFT FESTIVAL

Saturday, November 7, 2015
Dale Robertson Center
Yukon, Oklahoma



VENDOR APPLICATION

APPLICATION

Enclosed is my check or money order for:

___ Indoor craft space for \$50

___ I would like to purchase ___ 8' tables
at a cost of \$5 each.

___ I will need electricity for my exhibit at
an additional \$5.00 cost.

Total enclosed: \$ _____

Please enclose a photo and detailed
description of your crafts below:

Make checks payable to: City of Yukon
Include DL #, D.O.B, DL Exp. on all checks.

Name _____

Address _____

Phone _____

Oklahoma Tax I.D. # _____

Signed _____

(I have read all the rules and agree to comply)

Guidelines for the 2015 Pumpkin Harvest Craft Festival

Your signature on the application is evidence
that you agree to adhere to the following
guidelines:

1. Acceptance into this show is subject to the
approval of the City of Yukon Parks & Recrea-
tion Department.

2. Refunds of booth fees will be strictly en-
forced as outlined on the show application.
A fee of \$30 will be charged for returned
checks.

3. As per **Oklahoma Statute 1364.2 of Title 68**
the City of Yukon will be responsible for col-
lecting from all vendors and paying to the
Oklahoma Tax Commission all sales tax from
the days sales. Vendors possessing an Oklaho-
ma Tax I.D. Number may submit their own
sales tax to the OTC.

4. Exhibitors are responsible for their booth
spaces. Each booth must be designed to fit
in the allowed space without infringing on
their neighbor's booth or into common hall
areas. Booths are limited to a height of 6',
any exceptions to the height rule must be ap-
proved in writing by the City of Yukon.

5. All crafts spaces will be 10' X 10'. You may
reserve as many as you like at \$50 each.
Spaces will be assigned on a first come first
served basis.

6. Exhibitors may unload and load at the
north entrance before the show opens and
after the show closes. Vehicles should be
moved to the rear of the building to park af-
ter loading and before setting up booths to
allow ample parking for customers. This also
allows others to load and unload. **Offsite
parking will be made available for trailers.**

NOTICE: Do not park in the fire lanes in front
of the building!

7. All exhibits must be in place by 8:30am on
Saturday, November 7 & remain until 4:00pm.

8. We will have available concessions on site
at the Pumpkin Patch Café. The City of Yukon
has sole rights to all food made and sold and
will operate all concessions.

9. Tobacco use is prohibited on city property.
**Open flames are prohibited, this includes
candles.**

10. All applicants must send in a description/
pictures of items to be displayed for sale
within their booths for approval. Booth space
is available on a first come, first served basis.

11. The City of Yukon Parks & Recreation De-
partment is not responsible for accidents,
damage or theft. By signing the application
for the show, the exhibitor has absolved the
City of Yukon of all responsibility for fire, theft
and/or damage of any item, or of personal
injury to yourself and anyone working within
your booth.

Application Deadline: October 9, 2015

Payment must accompany application.

Mail this completed application to:

Yukon Parks & Recreation
Attn: Jason Beal
P.O. Box 850500
Yukon, OK 73085